

**BOARD OF EDUCATION  
OCEANSIDE UNION FREE SCHOOL DISTRICT  
OCEANSIDE, NEW YORK**

The Treasurer's Report for the month of:

**October, 2016**

Regular Meeting

December 21, 2016

**GENERAL FUND**

BALANCE: October 1, 2016 \$ 15,749,199.51

Receipts: October, 2016

Recovery of Expenses

Performing Arts	2,745.00
Health Insurance - Retirees	52,429.38
Due from ESEA	82,470.88
Due from Cafeteria	70,756.85
Due from Capital	450.00
Due from Trust & Agency/Private Purpose Trust	-
Lost Books/Calculators	95.00
Petty Cash	-
Postage & Printing	-

Revenues

Taxes, STAR, PILOT	2,163,000.00
State Aid - General	125,670.79
State Aid - Excess Cost	-
Other State Aid	-
BOCES Aid	665,492.30
Interest	1,793.29
Other Revenues	217,591.70
Refund of Prior Year Exp	15,424.66
Non Resident Tuition	-
TAN Proceeds	-
Bond Proceeds	-
Rent	3,940.00
Medicaid	-
Other Student Fees	501.00
Unneeded Authorizations	-
Transfer frm MBIA/MM	-
Transfer frm DOCA Accounts	-
Use of Facilities	3,200.00

Total Receipts: Oct., 2016 \$ 3,405,560.85

Total Balance & Receipts as of Oct., 2016 \$ 19,154,760.36

Payments: October, 2016

Current Bills	2,634,281.63
Transfer to MM	-
Transfer to Capital Fund	-
Transfer to Federal Fund	-
Transfer to Cafeteria Fund	-
Transfer to Trust & Agency Fund	-
Transfer to Bond Fund	-
Bond Payment	-
TAN Payment	-
BAN Payment	-
Transfer to Workers' Comp	100,000.00
P/R #9,10	7,397,245.36

Total Payments: Oct., 2016 10,131,526.99

Balance: October 31, 2016 \$ 9,023,233.37

**ANALYSIS OF INVESTMENT ACCOUNT**

	General Fund	
		CD/MM
Balance 10/01/16	\$ -	\$ 1,252,357.59
Purchases	-	-
Total	\$ -	\$ 1,252,357.59
Matured Investments	-	-
Interest Earned	\$ -	\$ 52.80
Balance 10/30/16	\$ -	\$ 1,252,410.39

**SPECIAL FUNDS - ESEA**

Balance:	October 1, 2016	\$ 3,834,301.87
<u>Receipts:</u>	October, 2016	
	Transfer from GF	-
	Futurecorps	-
	Nassau BOCES-Refund for Prior Year	-
	Transfer from other funds	-
	Other Local Grants	-
	Nassau County	-
	SUNY Research Foundation	-
	Write-off State Checks	-
	NYS Ed. Dept.- Grants	-
	Refund of Prior year Expense	-
	Interest	482.87
	Total Receipts: Oct., 2016	482.87
	Total Balance & Receipts as of Oct., 2016	3,834,784.74
<u>Payments:</u>	October, 2016	
	Current Bills	177,268.63
	Transf to General Fund	
	P/R# 9,10	82,470.88
	Loan Repayment to General Fund	-
	Total Payments: Oct., 2016	259,739.51
Balance:	October 31, 2016	\$ 3,575,045.23

## CAFETERIA FUND

Balance:	October 1, 2016	\$ 295,051.29
<u>Receipts:</u>	<u>October, 2016</u>	
	Breakfast, Lunch & Milk Sales	37,798.96
	Deferred Revenue	65,707.70
	Transf from General Fund	-
	Petty Cash	-
	Interest	24.65
	State Aid	-
		-
	Total Receipts - Oct, 2016	103,531.31
		398,582.60
<u>Payments:</u>	<u>October, 2016</u>	
	Current Bills	108,460.99
	P/R # 9,10	50,867.02
		159,328.01
Balance:	Total Payments Oct., 2016	159,328.01
	October 31, 2016	\$ 239,254.59

## Capital Fund

Balance:	October 1, 2016	250,034.34
<u>Receipts:</u>	<u>October, 2016</u>	
	Interest	46.55
	Transfer from Bond Proceeds Account	558,636.02
	Miscellaneous Revenue	-
	Write off stale checks	-
	Transfer from General Fund	-
		-
	Total Receipts: Oct., 2016	558,682.57
	Total Balance & Receipts as of Oct., 2016	808,716.91
<u>Payments:</u>	<u>October, 2016</u>	
	Current Bills	574,891.02
	Transfer to General Fund	-
	Transfer to Chase Bond Account	-
		-
	Total Payments	574,891.02
Balance:	October 31, 2016	\$ 233,825.89

## Capital Bond Fund

Balance:	October 1, 2016	7,463,649.97
<u>Receipts:</u>	<u>October, 2016</u>	
	Interest	425.77
	Bond Proceeds	-
	Transfer from Capital Fund	-
		-
	Total Receipts: Oct., 2016	425.77
	Total Balance & Receipts as of Oct., 2016	7,464,075.74
<u>Payments:</u>	<u>October, 2016</u>	
	Trasnfr to General Fund (BAN Payment)	-
	Transfer to Capital Fund	558,636.02
		558,636.02
Balance:	Total Payments: Oct., 2016	558,636.02
	October 31, 2016	\$ 6,905,439.72

## WORKER'S COMPENSATION

<b>Balance:</b>	October 1, 2016		\$ 34,945.08
<b>Receipts:</b>	<u>October, 2016</u>		
	Interest	10.83	
	Write-off stale checks	-	
	Transfer from General Fund	<u>100,000.00</u>	
	<b>Total Receipts Oct., 2016</b>		<u>100,010.83</u>
	<b>Total Balance &amp; Receipts as of Oct., 2016</b>		<b>134,955.91</b>
<b>Payments:</b>	<u>October, 2016</u>		
	Current Bills	<u>37,508.02</u>	
	<b>Total Payments</b>		<u>37,508.02</u>
<b>Balance:</b>	<b>October 31, 2016</b>		<b>\$ <u>97,447.89</u></b>

## Trust and Agency Fund

<b>Balance:</b>	<b>October 1, 2016</b>		<b>\$ 289,935.89</b>
<b>Receipts:</b>			
	Transfer from GF for PR Deductions & Taxes	3,196,949.42	
	ERS Refunds	-	
	Special Testing	800.00	
	Humanitarian Fund	-	
	HS Fundraising	-	
	NYSSMA-Student Participation	-	
	Other Perf Arts Competitions-Student Participation	1,340.00	
	Student Recorders	2,737.05	
	DAWC Booklets	-	
	Teachers' Center	-	
	High School Review Books	-	
	Miscellaneous Revenues	550.00	
	Interest	<u>68.52</u>	
	<b>Total Receipts: Oct., 2016</b>		<u>3,202,444.99</u>
	<b>Total Balance &amp; Receipts as of Oct., 2016</b>		<b>3,492,380.88</b>
<b>Payments:</b>			
	Current Payments	926,269.23	
	P/R # 9,10	2,275,877.53	
	Transfer to General Fund	-	
	Transfer to Federal Fund	-	
	Transfer to Nonexpendable Trust Fund	-	
	Transfer to Private Purpose Trust Fund	<u>-</u>	
	<b>Total Payments: Oct., 2016</b>		<u>3,202,146.76</u>
<b>Balance:</b>	<b>October 31, 2016</b>		<b>\$ <u>290,234.12</u></b>

## Private Purpose Trust Fund

Balance: October 1, 2016 \$ 75,104.68

Receipts:

Scholarships	-	
Refund of Bank Charges	-	
Gifts and Other Donations	-	
Transfer from Trust & Agency Fund	-	
Interest	6.37	
Total Receipts: Oct., 2016		6.37
Total Balance & Receipts as of Oct., 2016		75,111.05

Payments:

Current Payments	-	
Total Payments: Oct., 2016		-

Balance: October 31, 2016 \$ 75,111.05

## Permanent Fund

Balance: October 1, 2016 \$ 149,153.38

Receipts:

Proceeds from Matured Bond	0.00	
Interest-Treasury Note	-	
Interest	12.62	
Total Receipts: Oct., 2016		12.62
Total Balance & Receipts as of Oct., 2016		149,166.00

Payments:

Current Payments	-	
Total Payments: Oct., 2016		0.00

Balance: October 31, 2016 \$ 149,166.00

## PAYROLL ACCOUNT

Balance: October 1, 2016 \$ 57,017.50

Receipts:

Transfer from General Fund	4,200,295.94	
W/O stale checks	-	
Total Receipts: Oct., 2016		4,200,295.94
Total Balance & Receipts as of Oct., 2016		4,257,313.44

Payments:

Current Payments	4,200,459.25	
Total Payments: Oct., 2016		4,200,459.25

Balance: October 31, 2016 \$ 56,854.19

## DOCA Checking Account

Balance:	October 1, 2016	\$ 1,819,041.24
<u>Receipts:</u>		
	Transfer from DOCA Money Market Account	-
	CARES	46,847.00
	Driver's Ed	50.00
	Pre-K	64,204.00
	Summer Programs	-
	Continuing Ed (Adult & Youth)	11,014.78
	Deferred Revenue -Cares/Pre-K	(21,688.00)
	Refund Prior Year Exp.	-
	Interest	<u>160.07</u>
	Total Receipts: Oct., 2016	<u>100,587.85</u>
	Total Balance & Receipts as of Oct., 2016	1,919,629.09
<u>Payments:</u>		
	Transfer to General Fund Operating Account	-
	Current Payments	<u>2,812.84</u>
	Total Payments: Oct., 2016	<u>2,812.84</u>
Balance:	October 31, 2016	<u><u>\$ 1,916,816.25</u></u>

## DOCA Money Market Account

Balance:	October 1, 2016	\$ 1,489,971.44
<u>Receipts:</u>		
	CARES	13,894.00
	Driver's Ed	100.00
	Pre-K	6,866.00
	Summer Programs	-
	Continuing Ed (Adult & Youth)	9,892.00
	Deferred Revenue -Cares/Pre-K	15,807.00
	Interest	<u>89.78</u>
	Total Receipts: Oct., 2016	<u>46,648.78</u>
	Total Balance & Receipts as of Oct., 2016	1,536,620.22
<u>Payments:</u>		
	Transfer to DOCA Checking Account	-
	Transfer to General Fund Operating Account	<u>-</u>
	Total Payments: Oct., 2016	<u>-</u>
Balance:	October 31, 2016	<u><u>\$ 1,536,620.22</u></u>
<u>Collateral</u>		
	Total Deposits	\$ 27,902,596.74
	Market Value	\$ 29,195,285.63
	Collateral %	105%

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**Extra Curricular Report  
2016-2017**

	A	Q	R	S	T	U
1		<b>OPENING</b>	<b>ADD</b>	<b>REDUCE</b>	<b>CLOSING</b>	<b>DATE OF</b>
2		<b>BALANCE</b>			<b>BALANCE</b>	<b>LAST</b>
3		<b>OCT.2016</b>	<b>OCT.2016</b>	<b>OCT.2016</b>	<b>OCT.2016</b>	<b>ACTIVITY</b>
4	AIDS Awareness	\$152.62	\$204.87	\$0.00	\$357.49	
5	African American Culture Club	\$937.80	\$0.00	\$0.00	\$937.80	May-2015
6	Basic Skills	\$55.35	\$0.00	\$0.00	\$55.35	Sep-2014
7	Freshman Battle	\$3,150.00	\$675.00	\$747.74	\$3,077.26	
8	Junior Battle	\$1,580.00	\$1,633.00	\$279.10	\$2,933.90	
9	Senior Battle	\$2,190.80	\$1,200.00	\$378.88	\$3,011.92	
10	Sophomore Battle	\$1,775.00	\$900.00	\$665.98	\$2,009.02	
11	Best Buddies	\$6,516.20	\$2,378.00	\$2,410.00	\$6,484.20	
12	Bethany House Project	\$0.00	\$0.00	\$0.00	\$0.00	Mar-2016
13	Big Buddies	\$1,194.29	\$0.00	\$0.00	\$1,194.29	Jun-2016
14	Boys Basketball	\$649.81	\$1,075.00	\$960.45	\$764.36	
15	Boys Cross Country	\$0.00	\$0.00	\$0.00	\$0.00	Apr-2015
16	Boys Lacrosse	\$0.21	\$0.00	\$0.00	\$0.21	Jun-2016
17	Boys JV Lacrosse	\$0.00	\$0.00	\$0.00	\$0.00	May-2013
18	Boys Soccer	\$1,767.09	\$0.00	\$0.00	\$1,767.09	Jan-2016
19	Boys JV Soccer	\$1,094.32	\$0.00	\$0.00	\$1,094.32	Sep-2015
20	Boys Track	\$773.46	\$0.00	\$0.00	\$773.46	Jul-2016
21	Cancer Awareness Club	\$5,575.51	\$5,572.00	\$3,457.07	\$7,690.44	
22	Oceanside H.S. Castleton	\$1,631.84	\$430.00	\$662.89	\$1,398.95	
23	Chess Club	\$294.00	\$0.00	\$0.00	\$294.00	Nov-2015
24	Class '16	\$0.00	\$0.00	\$0.00	\$0.00	Sep-2016
25	Class '17	\$3,108.27	\$0.00	\$0.00	\$3,108.27	Aug-2016
26	Class '18	\$2,864.69	\$0.00	\$0.00	\$2,864.69	Mar-2016
27	Class '19	\$2,342.86	\$0.00	\$0.00	\$2,342.86	Mar-2016
28	Class Trips	\$240.60	\$15,413.64	\$2,506.00	\$13,148.24	
29	Club X	\$884.39	\$1,266.00	\$1,320.00	\$830.39	
30	Dance Team	\$1,877.80	\$440.00	\$1,763.98	\$553.82	
31	DECA	\$2,369.64	\$1,459.00	\$64.00	\$3,764.64	
32	DJ Club	\$200.00	\$0.00	\$0.00	\$200.00	Dec-2015
33	Feminist Culture Club	\$566.22	\$0.00	\$0.00	\$566.22	Jun-2016
34	Football Club	\$10,615.69	\$3,497.00	\$7,267.10	\$6,845.59	
35	Galapagos Trip 2015	\$178.69	\$0.00	\$0.00	\$178.69	Jul-2016
36	Game Design Programming Club	\$179.65	\$0.00	\$0.00	\$179.65	Jun-2016
37	Gay/Straight Alliance	\$614.42	\$0.00	\$0.00	\$614.42	Jun-2016
38	G.O.	\$25,504.66	\$4,015.75	\$9,988.81	\$19,531.60	
39	Girls Basketball	\$342.14	\$175.00	\$100.00	\$417.14	
40	Girls Cross Country	\$364.67	\$51.25	\$376.25	\$39.67	
41	Girls Lacrosse	\$264.86	\$1,635.00	\$0.00	\$1,899.86	
42	Girls JV Lacrosse	\$0.00	\$0.00	\$0.00	\$0.00	Apr-2013
43	Girls Softball	\$2,364.47	\$0.00	\$0.00	\$2,364.47	Jun-2016
44	Girls Varsity Swim	\$724.46	\$20.00	\$339.16	\$405.30	
45	Girls Track	\$669.62	\$104.00	\$0.00	\$773.62	
46	Girls Volleyball Varsity	\$451.38	\$1,778.00	\$48.00	\$2,181.38	
47	Girls Volleyball J.V.	\$483.76	\$0.00	\$65.00	\$418.76	
48	Global Village	\$0.00	\$143.00	\$56.00	\$87.00	

**Extra Curricular Report  
2016-2017**

	A	Q	R	S	T	U
1		<b>OPENING</b>	<b>ADD</b>	<b>REDUCE</b>	<b>CLOSING</b>	<b>DATE OF</b>
2		<b>BALANCE</b>			<b>BALANCE</b>	<b>LAST</b>
3		<b>OCT.2016</b>	<b>OCT.2016</b>	<b>OCT.2016</b>	<b>OCT.2016</b>	<b>ACTIVITY</b>
49	Habitat for Humanities	\$2,943.33	\$0.00	\$0.00	\$2,943.33	Jun-2016
50	Honor Society	\$15,246.43	\$0.00	\$100.00	\$15,146.43	
51	Hurricane Sandy Donations	\$5,045.62	\$0.00	\$0.00	\$5,045.62	Jun-2016
52	Interact	\$1,087.67	\$0.00	\$0.00	\$1,087.67	May-2016
53	International Costa Rica	\$0.00	\$0.00	\$0.00	\$0.00	Jun-2016
54	International French Trip	\$0.00	\$0.00	\$0.00	\$0.00	Dec-2014
55	International Spain Trip	\$39.94	\$0.00	\$0.00	\$39.94	Jun-2015
56	International Italy Trip	\$6.25	\$0.00	\$0.00	\$6.25	May-2015
57	JV Cheerleaders	\$308.42	\$2,602.00	\$0.00	\$2,910.42	
58	Key Club	\$740.73	\$1,561.50	\$49.00	\$2,253.23	
59	Life Skills	\$2,913.09	\$120.00	\$0.00	\$3,033.09	
60	Law Club	\$529.10	\$0.00	\$60.99	\$468.11	
61	Latino Culture Club	\$426.85	\$0.00	\$0.00	\$426.85	Apr-2016
62	Literacy Magazine	\$349.41	\$0.00	\$0.00	\$349.41	May-2016
63	Marine Biology	\$556.68	\$0.00	\$0.00	\$556.68	Jun-2016
64	Marching Band Activity	\$7,087.91	\$4,345.30	\$3,428.55	\$8,004.66	
65	Mathletes	\$222.75	\$195.25	\$78.00	\$340.00	
66	Model Congress	\$7,307.66	-\$250.00	\$0.00	\$7,057.66	
67	National Art Honor Society	\$552.34	\$0.00	\$0.00	\$552.34	May-2016
68	Oceanside Athletic Pride	\$9,373.56	\$11,770.00	\$81.00	\$21,062.56	
69	Patriot Club	\$1,554.97	\$155.00	\$85.00	\$1,624.97	
70	Project Extra	\$500.00	\$0.00	\$0.00	\$500.00	Apr-2014
71	Robotics	\$1,403.88	\$325.00	\$0.00	\$1,728.88	
72	School#2	\$3,269.29	\$4,240.00	\$751.69	\$6,757.60	
73	School #3	\$14,017.66	\$12,482.45	\$21,585.25	\$4,914.86	
74	School#4	\$20,985.50	\$3,045.00	\$5,670.59	\$18,359.91	
75	School #5	\$12,399.18	\$0.00	\$460.00	\$11,939.18	
76	School#6	\$10,273.81	\$1,015.00	\$0.00	\$11,288.81	
77	School #8	\$10,034.54	\$1,706.00	\$406.28	\$11,334.26	
78	School#9E	\$14,886.32	\$4,155.00	\$650.45	\$18,390.87	
79	School #9M	\$16,347.44	\$20,357.98	\$108.00	\$36,597.42	
80	SADD	\$1,488.04	\$0.00	\$676.51	\$811.53	
81	Sales Tax Payable	\$228.82	\$0.00	\$0.00	\$228.82	Sep-2016
82	Sailor Shack (School Store)	\$0.00	\$0.00	\$0.00	\$0.00	Jun-2016
83	Senior Events Fund	\$9,505.09	\$0.00	\$0.00	\$9,505.09	Jun-2016
84	Senior Humanitarian Fund	\$5,306.82	\$0.00	\$0.00	\$5,306.82	Sep-2016
85	Soul Shine	\$4,402.80	\$0.00	\$3,500.00	\$902.80	May-2016
86	Sportnight Blue	\$0.00	\$0.00	\$0.00	\$0.00	Jun-2016
87	Sportnight White	\$0.00	\$0.00	\$0.00	\$0.00	Jun-2016
88	Spindrift	\$349.11	\$0.00	\$0.00	\$349.11	Aug-2016
89	Thespians	\$23,980.72	-\$200.00	\$1,070.00	\$22,710.72	
90	Tri M	\$2,394.82	\$0.00	\$0.00	\$2,394.82	Jun-2016
91	Varsity Baseball	\$2,165.93	-\$90.00	\$0.00	\$2,075.93	
92	Varsity Cheerleaders	\$4,902.95	\$3,298.00	\$2,820.76	\$5,380.19	
93	Varsity Golf	\$10.50	\$0.00	\$0.00	\$10.50	May-2016



**Extra Curricular Report  
2016-2017**

	A	Q	R	S	T	U
1		<b>OPENING</b>	<b>ADD</b>	<b>REDUCE</b>	<b>CLOSING</b>	<b>DATE OF</b>
2		<b>BALANCE</b>			<b>BALANCE</b>	<b>LAST</b>
3		<b>OCT.2016</b>	<b>OCT.2016</b>	<b>OCT.2016</b>	<b>OCT.2016</b>	<b>ACTIVITY</b>
94	Varsity Gymnastics	\$5,991.21	\$0.00	\$0.00	\$5,991.21	Mar-2016
95	Varsity Tennis (Girls)	\$15.40	\$0.00	\$0.00	\$15.40	Nov-2015
96	Video Club	\$340.00	\$0.00	\$0.00	\$340.00	May-2015
97	World Interest Club	\$5,164.26	\$880.31	\$3,616.80	\$2,427.77	
98	World Language Honor Society	\$3,091.31	\$0.00	\$0.00	\$3,091.31	Sep-2016
99	Wrestling	\$0.00	\$0.00	\$0.00	\$0.00	Dec-2014
100	Young Investors Club	\$0.00	\$332.00	\$0.00	\$332.00	
101	Interest Income	\$1,120.24	\$30.90	\$0.00	\$1,151.14	
102	<b>TOTAL</b>	<b>\$317,419.59</b>	<b>\$116,142.20</b>	<b>\$78,655.28</b>	<b>\$354,906.51</b>	
103						
104						
105						
106	Robin D. Green					
107	Business Administrator/					
108	Controller					
109	Christopher A. Van Cott					
110	Assistant Superintendent/					
111	Treasurer					

Schedule of Recommended Budget Transfers over \$10,000.00 as at			10/31/2016	RDG
AMOUNT	FROM		TO	
	Account Code	Account Name	Account Code	Account Name
				EXPLANATION
		NONE AT THIS TIME		

**OCEANSIDE UNION FREE SCHOOL DISTRICT  
OCEANSIDE, NEW YORK**

**STANDARD CLAIMS AUDIT REPORT FORM**

WARRANT # 7 FOR THE PERIOD ENDING 10/15/2016

Fund	Number of Checks	Check Number Range	Total Dollar Amount
A General	146	27183-27201 164271-164276 236460, 236542 236623-236741	\$4,677,506.31
C Cafeteria	21	5885 802764-802783	\$137,679.53
F Federal	18	901344-901346 903997-904011	\$174,974.74
H Capital	6	395-396 1172-1175	\$418,213.14
T Trust & Agency	30	89833-89856 708338-708343	\$1,532,925.21
TE Private Purpose Trust	---	---	---
<b>TOTAL</b>	<b>221</b>	<b>XXXXXXXXXX</b>	<b>\$6,941,298.93</b>

**CERTIFICATION OF WARRANT**

To the District Treasurer:

I hereby certify that I have verified the above claims, ~~6,941,298.93~~<sup>221</sup> in number, in the total amount of \$6,941,298.93<sup>23</sup>. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/20/16  
DATE

*Jim P. Ch...*  
SIGNATURE

*Claims Auditor*  
TITLE

**WARRANT EXCEPTION REPORT**

Fund	Check #	Vendor	Check Amt	✓ if claim:		Comments
				Held	Denied	

**OCEANSIDE UNION FREE SCHOOL DISTRICT  
OCEANSIDE, NEW YORK**

**STANDARD CLAIMS AUDIT REPORT FORM**

WARRANT # 8 FOR THE PERIOD ENDING 10/31/2016

Fund	Number of Checks	Check Number Range	Total Dollar Amount
A General	209	27202-27225 164277-164282 236271, 236453 236742-236918	\$5,391,493.70
C Cafeteria	2	5886 802784	\$21,648.48
F Federal	16	901347 903987 904012-904025	\$84,764.77
H Capital	6	1176-1181	\$156,677.88
T Trust & Agency	42	89857-89891 708344-708350	\$1,669,221.55
TE Private Purpose Trust	---	---	---
<b>TOTAL</b>	<b>275</b>	<b>XXXXXXXXXX</b>	<b>\$7,323,806.38</b>

**CERTIFICATION OF WARRANT**

To the District Treasurer:

I hereby certify that I have verified the above claims, 275 in number, in the total amount of \$7,323,806.38. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11/3/16  
DATE

[Signature]  
SIGNATURE

Claims Auditor  
TITLE

**WARRANT EXCEPTION REPORT**

Fund	Check #	Vendor	Check Amt	✓ if claim:		Comments
				Held	Denied	
A	236891	STAPLES	\$2828.51	✓		NEED TO VOID DUE TO INCORRECT INVOICE - included in certified amount above. <u>ac</u>