

## **MOBILE DEVICE USER AGREEMENT**

The Oceanside Union Free School District ("District") hereby loans to the undersigned Student one Mobile Device (ie. CHROMEBOOK, IPAD OR OTHER) for the Student's use during the school year in connection with school-related work, subject to the following terms and conditions.

### **Student Use of Equipment:**

All District-issued mobile devices are treated as school computers under the District's Computer Network and Acceptable Use Policy and are to be used, while in school, solely for school-related work according to your teachers' instructions and the guidelines set forth below. The District retains sole title and right of possession to the equipment. The District also retains the right to collect and/or inspect school-issued devices at any time and to alter, add or delete installed software.

### **Student Responsibilities:**

1. You must adhere to the District's Computer Network Agreement and the Computer Network and Acceptable Use Policy when using the school-issued device.
2. You may not alter, add, or delete school files, applications, filters or system preferences on the mobile device without your teacher's permission. All school-authorized apps must remain on the device.
3. Devices must be brought to school fully-charged every day of the school week or as required by the student's teachers and instructors.
4. When using your school-issued device on the District's wireless network, you must login using your school-issued user ID and password. Do not share your passwords with anyone.
5. You are responsible for taking proper care of your school-issued device, both at school and at home. Keep the mobile device locked in your locker when it is at school and not in use. Keep the mobile device in a secure location when it is not at school. Keep the equipment clean.
6. Do not remove any identification or serial numbers.
7. Do not let anyone use your school-issued device, other than your parents or guardians.
8. Report any problems, damage or theft immediately to a teacher or staff member.
9. Unauthorized recording or photos are prohibited.

### **District Responsibilities:** The District reserves the right to:

1. Monitor activity, including internet access or intranet access on the school's file servers.
2. Make determinations on whether specific uses of mobile devices are consistent with the District's policies.
3. Suspend the student's access to the District's network and/or use of the school-issued mobile devices if at any time it is determined that the student is engaged in unauthorized activity or is violating District policies.
4. Violation of the District's Computer Network and Acceptable Use Policy while using the school-issued mobile device may result in disciplinary action pursuant to the District's Code of Conduct.

### **Damage or Loss of Equipment:**

1. In the event of any damage, theft, or loss, the student's family will be fully responsible for the cost of repair or replacement, except as otherwise set forth below. All damaged equipment remains the property of the District.
2. It is the Student/Parent's responsibility to return the school-issued device and all related equipment on the specified date and in the same condition issued, with normal wear and tear excepted as determined by the District.
3. The full replacement cost of the equipment will be charged to the student's family if the school-issued device and all related equipment are not returned within 30 business days of the due date.
4. Breach of the above rules may result in loss of the privilege of using the equipment.
5. All school-issued devices are covered by a District-provided insurance policy for damage. Claims for broken or damaged school-issued devices will be subject to a deductible of \$49 for each claim. The \$49 deductible is the financial responsibility of the student's family. Repairs and/or replacement of all school issued devices will be done through the School District. Replacement chargers for all mobile devices can be purchased through the school district at a cost of \$49. Replacement chargers must be the Manufacturers brand and chargers must be returned with the device at the end of the loan period. Note: The District insurance does not cover negligence or abuse. The District is not responsible for lost or stolen devices. However, if a device is lost or stolen, the District will work with the student and family to attempt to determine its whereabouts. If the device is lost, stolen, abused beyond repair the family will be charged the current replacement cost of the device. Purchasing insurance coverage for a lost or stolen device is the choice and sole responsibility of the student's family.

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**Please acknowledge your agreement to the foregoing terms and conditions by signing and returning the next page**

## MOBILE DEVICE USER AGREEMENT

I have read, understand and agree to abide by all of the conditions set forth in the Mobile Device User Agreement, and agree to adhere to the District's Computer Network and Acceptable Use Policy when using a school - issued device at school or at home:

Date: \_\_\_\_\_

Student's name: \_\_\_\_\_

Student's signature: \_\_\_\_\_

I am the parent or legal guardian of the Student. I consent to my child's use of the school-issued iPad/Chromebook/Other at school or at home, and agree to the foregoing terms and conditions applicable to such use.

Parent's name: \_\_\_\_\_

Parent's signature: \_\_\_\_\_

Form Created: 2018-06-01

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### Equipment Information:

*Please keep a copy of the following information for your records:*

Date of Issuance \_\_\_\_\_

Device Type \_\_\_\_\_

Manufacturer/Brand \_\_\_\_\_

Model \_\_\_\_\_

Inventory/Serial Number: \_\_\_\_\_