OCEANSIDE UNION FREE SCHOOL DISTRICT
OCEANSIDE, NEW YORK

APPLICATION FOR PUBLIC ACCESS TO RECORDS

To: Mr. Christopher A. Van Cott
    Records Access Officer

I hereby apply to inspect the following records(s):


For the following purpose(s):


Print Name

Signature

Representing

Mailing Address

FOR AGENCY USE ONLY

☐ APPROVED INSPECTION     ☐ APPROVED FOR COPIES

PAGES AT $.25 PER PAGE

TOTAL: $________

DENIED (for the reason(s) checked below)

☐ Confidential Disclosure     ☐ Part of Investigatory Files
☐ Unwarranted Invasion of Personal Privacy
☐ Record of Which This Agency is Legal Custodian Cannot Be Found
☐ Record is Not Maintained by This Agency
☐ Exempted by Statute Other Than the Freedom of Information Act
☐ Other (specify)

Signature               Title               Date

Notice: You have a right to appeal a denial of this application to Dr. Phyllis S. Harrington, Superintendent of Schools, at 145 Merle Avenue, Oceanside, New York 11572, who must fully explain the reason(s) for such denial in writing seven days of receipt of an appeal.

I HEREBY APPEAL

Print Name               Signature               Date